

# Scoil Íosagáin Ballybunion

## Our Annual Digital Learning Plan

School Year 2025/26

This document records the outcomes of our current digital learning plan, including targets and the actions we will implement to improve teaching, learning and assessment practices using digital tools. This plan was informed by the Department of Education's 'Digital Strategy for Schools to 2027' and the [Digital Learning Framework](#).

### 1.1 School Details:

Scoil Íosagáin  
Church Rd.,  
Ballybunion,  
Co Kerry

Roll No.: 201961  
Co-Ed Catholic School  
No on roll: 202

**1.2 School Digital Learning Vision:**  
"To empower every pupil to become a confident, creative, and responsible digital learner, where technology enhances teaching, deepens learning, and inspires curiosity across all areas of the curriculum."

### 1.3 Brief account of our strengths with regard to digital technologies for teaching, learning and assessment in our school:

- Staff are currently undergoing training in the use of Assistive Tech with Aidan Boland of OIDE
- After school STEM/Coding club for children in senior classes
- Access to laptops, tablets and headphones as below

### 1.4 Brief account of the school's digital technologies infrastructure:



### 3. Digital Learning Action Plan

<b>Dimension: Teaching and Learning</b>	<b>Domain: Learner Outcomes</b>
<b>Standard:</b> Pupils enjoy their learning, are motivated to learn and expect to achieve as learners	
<b>Statement(s) of Practice:</b> <ul style="list-style-type: none"> <li>Pupils use appropriate digital technologies to foster active engagement in attaining appropriate learning outcomes.</li> <li>Pupils use digital technologies to collect evidence and record progress.</li> </ul>	
<b>TARGET(S):</b> <i>(These are generally based on learners acquiring new knowledge, skills and/or attitudes as well as the method of attainment. They should lead to improved learner outcomes).</i> <ul style="list-style-type: none"> <li>Staff to become familiar with various assistive tech on a range of devices</li> <li>Children to become familiar with using various assistive tech available on a range of devices</li> <li>All children to have access to a word processing suite that allows them to create a document</li> </ul>	

*Actions are specific, measurable, achievable, realistic and timebound (SMART) activities that will be required to achieve that target.*

<b>ACTION</b> <i>(What needs to be done?)</i>	<b>CRITERIA FOR SUCCESS</b> <i>(What are the desired outcomes?)</i>	<b>PERSONS RESPONSIBLE</b> <i>(Who is to do it?)</i>	<b>TIMEFRAME</b> <i>(When is it to be done by?)</i>	<b>ACTION COMPLETED?</b>
Review current use and needs for ICT hardware/software	The procurement of additional hardware such as tablets/laptops/MS365	DL team IW KD	End of school year 25/26	
Staff training on assistive tech	All staff using at least one new assistive tech per term	DL team	Termly	
Provide experiences for all children to use a range of assistive tech	Each class to have used one new AT per term	DL team Class teachers	Termly	
Whole school plan for word processing	Each child has produced a word processing piece at an appropriate age level	DL team DH	Termly	

Shared practice between staff of useful websites/apps	A school padlet/widget page on symboloo with a range of useful apps etc	DL team NH	End of calendar year 2025
<p><b>MONITORING &amp; EVALUATION PROCEDURES</b></p> <p>How are we going to monitor our progress? Do we need to make adjustments? Have we achieved our target(s)? How do we know?</p>			
<ul style="list-style-type: none"> <li>• Review of work saved on student server on a termly basis</li> <li>• Survey of staff attitudes towards and use of AT on a termly basis</li> <li>• Survey of selected students' attitudes towards and use of AT on a termly basis</li> </ul>			

This plan was reviewed by the Board of Management of Scoil Íosagáin at a meeting held on 03.12.2025/

Signed:   
Chairperson

Date: 03.12.2025

# Scoil Íosagáin Whole School Word Processing Plan 2025-26

Class	Term 1 – Microsoft Word	Term 2 – Microsoft PowerPoint	Term 3 – Microsoft Publisher
<b>Junior Infants &amp; Senior Infants</b>	<p>Skills: Type letters/name, use space/enter/backspace, insert simple picture/shape.</p> <p>Project: "All About Me" page (name, favourite colour, picture).</p>	<p>Skills: Add text + 1 picture, change background colour.</p> <p>Project: "My Favourite Toy" slideshow (1–2 slides).</p>	<p>Skills: Select simple card/poster template, insert picture + text.</p> <p>Project: Greeting card (birthday, Mother's Day, etc.).</p>
<b>1st &amp; 2nd Class</b>	<p>Skills: Open, save, print; change fonts; insert and move pictures.</p> <p>Project: Mini fact sheet on an animal (text + image).</p>	<p>Skills: Create 2–3 slide presentation; add text + images; apply transitions.</p> <p>Project: "My Favourite Animal" slideshow (3–4 slides).</p>	<p>Skills: Create posters/cards with text + images, experiment with layouts.</p> <p>Project: Poster for class event (e.g., school play, sports day).</p>
<b>3rd &amp; 4th Class</b>	<p>Skills: Use bold/italics/underline, bullet points, WordArt, simple tables.</p> <p>Project: Class recipe book (each child types a recipe with formatting).</p>	<p>Skills: Make 4–5 slides with titles, bullet points, images; transitions + animations.</p> <p>Project: Country research presentation (4–5 slides with maps/pictures).</p>	<p>Skills: Create flyers/posters with text boxes, images, themes.</p> <p>Project: Invitation or flyer for a school fundraiser/open day.</p>

# Scoil Íosagáin Whole School Word Processing Plan 2025-26

Class	Term 1 – Microsoft Word	Term 2 – Microsoft PowerPoint	Term 3 – Microsoft Publisher
<p><b>5th &amp; 6th Class</b></p>	<p>Skills: Use headings/subheadings, format multi-page documents, insert tables/columns/images.</p> <p>Project: Report on a historical figure or project topic (multi-page with table of contents).</p>	<p>Skills: Apply slide master, insert charts/tables/media, add notes, present orally.</p> <p>Project: Science project presentation (charts, images, speaker notes).</p>	<p>Skills: Design brochures/newsletters; work with multi-page layouts; import content.</p> <p>Project: School newsletter or brochure (multi-page, combining text + images).</p>